## OUT OF SCOPE IF:

- Rent other than land or gas/oil lease
- There are any expenses associated with this income
- Rent is for residential property
- Income relates to a Qualified Joint Venture
- Income is from a state (other than NJ) which requires a state return to be filed if there is income from that state (e.g. NY, CA)

For Royalties reported on K-1 see ST15-05 K-1 Income Entry.

A rent or royalty from land or a gas/oil lease reported on a 1099-MISC box 1 or 2 is entered into TWO as follows:

- 1. Add Sch E page 1 to the forms tree
- 2. Open Sch E
- 3. Answer question A as "No". (If the answer is other than no, it is OUT OF SCOPE)
- 4. Complete line 1A of Sch E. Use content sensitive help or Sch E instructions as required. Type = 6 for Royalties; Type = 5 for Rent Fair Rental Days (Type 5 Only) = 365 unless taxpayer has other information. Personal Use Days (Type 5 Only) = 0 unless taxpayer has no information QJV = Do NOT Check this Box (Qualified Joint Venture is OUT OF SCOPE)
- 5. Link from line 3 (Rent) or 4 (Royalty) of Sch E to a new 1099-MISC.
- 6. Complete the 1099-MISC.
  - If MFJ, select Taxpayer or Spouse.
  - Enter the amounts shown in box 1 or 2 of the taxpayer's 1099-MISC into box 1 or 2 of the TWO 1099-MISC linked to the Sch E.
  - Complete the Payers EIN, name and address on the 1099-MISC.
  - Select Parent Property by right clicking on the red box next to parent property at the top of the form, and select the correct address (A, B, or C) from the drop down menu. The Parent Property drop down information comes from Sch E.
- For Rent (Type = 5) complete the red box question on Sch E "Did you actively participate in the rental activity during 2014" The answer here should be NO. If YES the situation may be OUT OF SCOPE.
- 8. Check to see if TWO transferred the amount from Sch E to line 17 of form the 1040.
- 9. If the rental amount is not from a 1099-MSC but cash from an individual, attach a scratch pad to line 3 (Rent) and describe and enter the rental income.

## ST15-06 Rent or Royalties on 1099-MISC or Cash Rent From Individual

Sample Sch E							
US Schedule I	US Schedule E Supplemental Income and I			2014			
Name: KARLA KORN				ss	SSN: 821-03-0752		
Part I: Income	or Loss From Rental Real Est	ate and Royalt	ies				
-	are in the business of renting pers e or loss from Form 4835 on page		use Sch	edule C. Repo	ort farm rental		
A Did you make any payments in 2014 that would require you to file Form(s) 1099?   See instructions O Yes   B If "Yes", did you or will you file all required Forms 1099? O Yes						© No O No	Step 3
K-1 royalty information transfers to column C of lines 1 and 4. State income is allocated based on the state listed in the address section below. If any of these properties are part-year rental, part rental and part personal, such as a duplex, or a personal use unit, such as a vacation home, F9 on the "Address" field, A or B, to use a worksheet.							
days. Che See instruc Allowable ( 1 Single fi	codes for type of property	he requirement	stofiles tal {			ntəl	
If type 8, enter a description for				perty B			Step 4- Use content sensitive help
1	Address	TSJ	 Туре	Fair rental days	Personal use days	٥٦٧	
A 210 CRUDE 76701-	WAY WACO		6	0	0		
в			-	0	0		
+C				0	0		
Income							ink to 1099-Misc 4 as appropriate.
F9 to 1099	-Misc on line 3 or 4			A	в	С	
3 Rents rece 4 Royalties r				0 750	0		0

## Sample Sch E Continued



